

TPCH Performance Evaluation & Monitoring Committee Minutes 6/6/18

8:30-10:00am

Mesquite Room

Plaza Arboleda

2502 N. Dodge Blvd.

Presiding: Cindy Diaz

Agenda Item	Who (Moved & seconded or reported)	Discussion/Motions/Decision(s) (Major discussion points if no decision)	Next steps/Responsible
5/30 minutes draft		Tabled	Committee considers 5/30/18 minutes at next meeting
Rating & Ranking (R&R)	Sasha Hawman	<p>Sasha re-introduced the HUD rating tool (released in July 2017) and how it could be used with any TPCH prioritizations (populations or project types). He noted that the spreadsheet protection must be removed if TPCH decides to do this by adding points to the prioritized projects, and we will need to ensure that removing protection does not affect the tool's functionality. He noted that users can manually rearrange the priority order in the tool. Discussion included that:</p> <ul style="list-style-type: none"> • New projects will need an assigned score or automatic placement in Tier 1. • Prioritization can be done in a number of ways, including by population, project type, or performing on specific criteria, such as Housing First. • HMIS data can be used to inform the prioritization process if the planned gaps analysis is not completed in time. • A threshold for obtaining additional points for population or project type prioritization could be used to ensure that results reflects performance. • There has been no discussion yet regarding reallocation. It may be similar to last year's when two consecutive years of underspending triggered reallocation. 	<p>Jason Thorpe will email the committee soliciting ideas for how priorities be reflected in the R&R process (about logistics, not what the priorities may be).</p> <p>Participants will email their ideas to Jason no later than Monday so that he can compile them for the next meeting.</p>
Review PIP Recommendations	Jason	<p>Jason reviewed the previous recommendation for PIPs for SPC II and IV, ECHO and Pathways and suggested removing it because it resulted from omission of certain documents from the copies distributed to the committee. Consensus was to do this.</p> <p>Cindy reviewed that Performance Improvement Plans (PIP) are being recommended for:</p> <ul style="list-style-type: none"> • CODAC's ESHP & Solitude re: Housing First (inappropriate agency - not project - Housing First and exit policies). CODAC may submit project policy to avoid a PIP. TPCH Board may also suggest an agency-level policy change. • ADOH's SPC-TRA Pima – failure to draw down from eLOCCS for a quarter and only 4/6 correction of missing HQS inspections on subrecipient monitoring. • CPSA Frontiers – needed to attach corrections of HUD finding and financial audit corrections. • CPSA Bienestar – failure to monitor subrecipient and financial audit corrections. 	

	<p>1. Ricardo 2. Pam Moseley</p>	<p>For the following projects, a PIP is recommended was triggered but may not be requested by the Board because the projects are ending.</p> <ul style="list-style-type: none"> • Primavera, Catalina House – missing a quarterly eLOCCS drawdown. • CBI, Libertad – missing evidence of SAM registration & quarterly draw downs. • CODAC PHP – Inconsistent policies as described for CODAC above • SAAF PHO I – Proof of eLOCCS drawdowns was the wrong period. <p>PEM recommends that the PIP identified during the 2018 monitoring process be forwarded to the TPCB Board for review. Jason suggested amendments. Ricardo withdrew the motion and moved that</p> <p>Motion: The PEM Committee recommends PIPs to the TPCB Board for the following projects: Libertad; PHO I; Catalina House; PHP; Bienestar; Frontiers; SPC_TRA; ESHP; Solitude. Motion passed.</p>	
<p>Monitoring Debrief</p>	<p>All</p>	<p>Be more specific about what constitutes proof of compliance for subrecipients and specify where such proof should be included.</p> <p>Include instruction that project – not agency – policies must be included in submission.</p> <p>Ricardo suggested a survey completed by those who filled out the monitoring submissions to inform the debriefing process.</p>	<p>Discussion continues June 13th. No meeting June 20th.</p>

Next Meeting: Wednesday, June 13, 2018, Mesquite Room, Plaza Arboleda, 2502 N. Dodge Blvd., Tucson

Attending:

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Submitted by: P. Settle Madden