

TPCH Governance & Planning Meeting Minutes 9/28/18

8:30-10:00am Sullivan Jackson Employment Center 400 E. 26th St.

Agenda Item	Who	Discussion/Motions/Decisions	Next Steps/Responsible
8/24 minutes draft	1. John Roldan 2. Robert Cannon	Motion to approve 8/24 minutes. Motion passed , Pima County abstained.	CA staff posts minutes to website.
Making Homelessness History Conference	Megan Lee	1. TPCH will net about \$9,100. NOFA & changes in behavioral health services may have contributed to lower of 91 versus a goal of 120 attendance. The presentations pointed out where there are opportunities to connect services with what TPCH is accomplishing. AZ Complete Health was a major sponsor.	
Governance Charter (GC) Language – Suggestions made at the facilitated meeting and all previous G&P meetings	Steve Nelson 1. Barbara Montrose 2. Cliff Wade 1. Cliff Wade 2. John Roldan	1. At the July 12 facilitated meeting, a list of duties that has yet to be addressed, was developed, specifically procurement and reviewing operating policies. 2. Motion that a procurement procedure be included in the GC & OP. John would like to add a standard RFP process. Barbara declines the addition. 10 in favor, 0 opposed, Pima County & CPSA abstained. Motion passed. 3. Committee reviewed the answer to an AAQ answer about whether HUD deems it appropriate for HMIS Lead & CA to hold Continuum of Care (CoC) Homeless Assistance Grants. HUD replied that it is appropriate. 4. We could consider adding language to the GC that helps us through the monitoring process of CA & HMIS Lead. In the GC, put annual or as needed basis monitoring of CA & HMIS lead, & assign a place to put it in. 5. Motion to put in the GC, under Roles of the Board, to do the monitoring on behalf of the CoC. Pam amends with adding the same verbiage to PEM's roles. Cliff & John accept the amendment. 8 in favor, 0 opposed, Pima County & CPSA abstained. Motion passed.	Committee will review operating policies & create an RFP process. CA Staff will add same in updated draft of the Governance Charter & provide to the committee for Oct. 26 meeting.
Membership Review	Steve	Tabled.	
Change of Meeting Day to Correspond with meeting before the monthly Board Meeting (second Friday?)	Steve	1. Our current meeting schedule makes up-to-date reporting to the Board difficult. Steve suggests holding G&P meetings on the 2 nd Friday of the month, but there are several scheduling conflicts. Because the next G&P meeting falls before the next Board meeting, we will follow our regular schedule for now, then change it at a future time so schedules can be worked out.	Committee will reconsider its regular meeting date.

Next Meeting: Friday, Oct. 26, 8:30-10:00am, 119 W. 26th St

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Attendance

Name		Organization	Email Address
Robert	Cannon	Amity's Dragonfly Village	rcannon@amityfdn.org
Yvette	Cruz	SER Jobs for Progress	yvette.cruz@pima.gov
Heidi	DeDanaan	TPCH	heidi.dedanaan@communitypartnersinc.org
Melissa	Fellure	CPSA/CPIH	melissa.fellure@communitypartnersinc.org
Tabitha	Frale	Tucson Prep	tfrable@tucsonprepschool.org
Megan	Lee	Community Bridges Inc.	mlee@cbridges.com
Settle	Madden	TPCH	settle.madden@communitypartnersinc.org
Laurie	Mazerbo	Our Family Services	lmazerbo@ourfamilyservices.org
Barbara	Montrose	Banner Health	bmontrose@cox.net
Pam	Moseley	Pima County	pamela.moseley@pima.gov
Steve	Nelson	Pima County	steve.nelson@pima.gov
Dia	Nonaka	COPE	dnonaka@copecommunityservices.com
John	Roldan	Community Member	john@johnroldan.com
Cliff	Wade	Tucson Veterans Serving Veterans	cliffwade56@gmail.com

Submitted by Heidi DeDanaan & Settle Madden