

TPCH Governance & Planning Committee Minutes 4/16/2018

Manzanita Room

Presiding: Ricardo Fernandez

Agenda Item	Who (Moved & seconded or reported)	Discussion/Motions/Decision(s) (Major discussion points if no decision)	Next steps/ Responsible
Governance Charter edits		<p>Article 2: Call general members “non-voting members.” Article 4: Remove Section 2, Regular Meetings. Remove 5% statement from Section 3. Section 4: Staff will give 4 weeks’ notice of the annual meeting. Section 6: Roll call votes will be used at all General Council meetings. Repeat Section 7 in the Board of Directors section. Add “business days” language.</p> <p>Article 5: The last line in the first paragraph should read: “The Board delegates implementation of policies & procedures to the TPCH staff & committees. Add Section 8: Conflicts. Section 2: Strike ‘q,’ 1 seat each, 2 faith based organizations. Section 8: Joint meetings for new officers. Strike ‘c’ under Vice-Chair. Chair succession training upon resignation or vacancy. Vice-Chair will still need to be elected to chair. Secretary Treasurer could be responsible for training & overseeing the collaborative applicant. Strike ‘a,’ ‘b,’ & ‘c.’ Remove “secretary” from Secretary Treasurer. Treasurer will work with the CA to review & report to the Board on TPCH financial statements & records. Sections 9 & 10: Replace ‘Treasurer’ with ‘chair & TPCH staff.’ Section 11: Replace ‘Treasurer’ with ‘TPCH staff.’</p> <p>Article 6: Section 2: Add PEM. Add language to review committees annually. Section 3: Change “are expected to” to “will.” Section 4: 51% of entities present to pass a motion. Section 6: Replace ‘f’ with ‘participation in CE system.’ Section 8: ‘a’ & ‘b’ should be the HMIS Lead’s job, as well as offering trainings to ensure that all members are up to date on HMIS. Add ‘provide oversight HMIS Lead and their activities.’ Add ‘review community wide reports before submission to the Board.’ Give ‘c’ to CA, adding ‘writing an RFP for the unsheltered PIT count.’ Section 10: Add ‘provide insight to CA.’ Article 7: Add to Section 2: ‘The board will establish a structure for TPCH staff.’ Add ‘TPCH staff & contractors will be supervised by the CA,’ add similar language to HMIS Lead. Article 8: Add ‘Disclosure of COI prior to the time of the motion. Board officer may determine whether a conflict exists where a person discloses.’ Dia suggests process language to Settle. Article 9: Section 1: 2nd paragraph “under the board.” Section 2: add ‘the HMIS Lead will be responsible for providing requires training to all HMIS users on a proactive regular basis.’ Article 10: Change ‘Treasurer’ to ‘chair.’ Add an article between 10 & 11: ‘Parliamentary Procedures: tpch should adhere to Roberts rules unless described otherwise in the charter.’ If the board decides something membership does not agree with, it is appealed to the board.</p>	

Next Meeting: Fri., May 25, 2018 8:30-10:00am, Mesquite Room, Plaza Arboleda, 2502 N. Dodge Blvd.

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Submitted by: Heidi DeDanaan