

Tucson Pima Collaboration to End Homelessness
Board of Directors
Job Description

Approved

November 25, 2014

Purpose:

The Tucson Pima Collaboration to end Homelessness (TPCH) Board of Directors (hereinafter referred to as “Board”) is the governing body for TPCH, with decision making authority as outlined in the TPCH Governance Charter. Board Members are either appointed by their agencies that have designated seats, nominated by the General Member to fill nominated/elected seats, or sit as non-voting members as Committee Chairs. Considerations for board representation include expertise and experience in homelessness, geographic distribution, diversification of interests, provider perspective, the perspective of homeless persons, limiting/managing conflicts of interest, and other relevant factors. The goal is to ensure that all community resources are at the table when addressing homelessness.

Responsibilities:

1. Carry out the responsibilities of the TPCH Continuum of Care as outlined in the Governance Charter.
2. Attend and actively participate in all Board Meetings (meeting at least quarterly) and General Council Meetings (meeting at least bi-annually) by stating opinions, engaging in discussion and supporting the final decisions of the Board.
3. Act as an ambassador for TPCH and champion ending homelessness in the community.
4. Share information within his/her own organizations, as applicable, to further the communication efforts of TPCH.
5. Assist in the identification of TPCH members and potential Board Members who would add value to the collaborative effort.
6. Assist in the identification of potential fund sources that could contribute to the work and strengthen the Continuum of Care and its operations.
7. Disclose any real or perceived conflict of interest and abstain from voting as necessary, as outlined in the Conflict of Interest policy.
8. Take the initiative to discuss his/her service on the Board with the Board Chair if he/she cannot carry out the responsibilities as outlined, to determine the board member’s capacity to continue Board service.

Terms:

Elected Board members shall serve a two-year term. Elected Board members are eligible to serve up to two consecutive two-year terms.

I accept my designation/election/participation as a TPCH Board Member and agree to uphold the responsibilities as outlined above:

Print Name: _____ Signature: _____

Date: _____

